

केन्द्रीय विद्यालय नं. 4

(शिक्षा मंत्रालय, भारत सरकार के
अधीन स्वायत्त निकाय)

ब.रे.का. परिसर, वाराणसी

(उ.प्र) पिन कोड- 221004

**KENDRIYA VIDYALAYA NO. 4**

(An Autonomous Body under Ministry
of Education, Government of India)

B.L.W. CAMPUS, VARANASI (U.P.)

Pin Code-221004

TEL NO: 0542-2270077 Website: <https://no4varanasi.kvs.ac.in> E-Mail: kv4varanasi@gmail.com

CBSE AFF. NO. : 2100095/School Code:74121

STATION CODE: 475/ KV CODE : 1853

फा.सं.43059/20222-23/नं.4 वाराणसी/ 7

दिनांक:- 25.04.2023

OFFICE ORDER

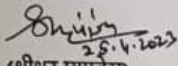
With reference to the KVS (HQ) New Delhi order No. F.11-55/2000 –KVS (vig) Pt. 1/ 1122-25 dated 05.03.2019 and KVS (RO) Varanasi office order dated 29.07.2021 and as per the provisions of section 4 of the sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act-2013, the following Internal complaint Committee is reconstituted to redress any complaints on sexual harassment of women at work place at vidyalaya level with immediate effect.

Sr.No.	Name of member	Designation of the member	Member of the committee as	Jurisdiction
1.	Mrs. Soma Ghosh	Assistant Commissioner KVS (RO) Patna	Presiding officer	To inquire into the complaint of sexual harassment in vidyalaya except against Principal, Vice Principal and HM
2.	Mrs. Ranjana Gaur	NGO member (Social action & Research Centre, Varanasi)	NGO member	
3.	Mr. H.P. Pandey	TGT (S.ST) KV No 4, Varanasi	Member	
4.	Mrs. Ananya Singh	HM, KV No 4 Varanasi	Member	
5.	Mrs. Manjari Pandey	VMC member	Member	

The Presiding officer and the members of the above committee will hold office for a period not exceeding three years from this date. The Presiding officer will ensure the following.

- The Inquiry will be conducted in terms of guidelines contained in the judgement dated 13.08.2020 (99) of Hon'ble Supreme Court in Vishakha and others versus State of Rajasthan and others.
- It is mandatory to have one NGO member while investing the case of sexual harassment of women employees.
- Submission of inquiry report with specific findings and supporting documents alongwith her comments/ recommendation within a period of one month from the date such receipt of a complaint.

भवदीय


25.4.2023

(श्रीधर पाण्डेय)

प्राचार्य

Copy and distribution:-

- The Deputy Commissioner, KVS (RO) Varanasi for information please.
- The Deputy Commissioner, KVS (RO) Patna for information please.
- Mrs. Soma Ghosh, Assistant Commissioner & Presiding officer.
- All members of committee
- All the staff members, KV No-4 Varanasi.